



## COMMUNITY PARTNERS IN ACTION- JOB POSTING

**JOB TITLE:** Program Director – RisE Adolescent Residential Treatment (Boys)  
**POSTING PERIOD:** September 29, 2017 – October 13, 2017  
**LOCATION:** Hamden, CT

### PROGRAM DESCRIPTION:

Community Partners in Action (CPA), founded in 1875, has designed RisE, a freestanding substance use disorder (SUD) treatment and educational instruction program in a structured therapeutic environment for up to (12) adolescent boys between the ages of 12-18. The goal of RisE is to provide compassionate care that improves the health, recovery, and well-being of each adolescent and his defined family. RisE is licensed by Department of Children and Family Services (DCF). (Recovery Friendly Workplace)

### POSITION REQUIREMENTS

Master's degree in Psychology, Marriage and Family Therapy, Counseling or Social Work and LCSW/LMSW or LADC preferred. Minimum three (3) years post-degree experience working with adolescents and their families in a treatment setting; knowledge of primary modalities of psychosocial interventions, and best practices utilized to effectively treat adolescents with substance use and co-occurring mental disorders; knowledge of Recovery Models; Minimum five (5) years leadership and managerial experience; adaptability, flexibility and resourcefulness; ability to interact with multi-cultural populations; crisis management skills; strong leadership, decision making, communication, interpersonal and organizational/ prioritization skills; Bilingual a plus (English/Spanish).

### RESPONSIBILITIES:

- Provide comprehensive planning and program oversight including administering program standards and procedures related to the operation and provision of substance use treatment services.
- Responsible for the recruitment, retention, evaluation, and training of program staff.
- Oversee and manage staff, ensuring fidelity of program model.
- Lead and facilitate regular staff meetings with direct reports.
- Meet monthly with direct reports on an individual basis to review and discuss performance and professional development, ensure supervisions and shift team meetings occur with all program staff.
- Ensures that clinical services are delivered according to best practice standards and agency policy and procedures.
- Consults with admissions team as needed to ensure potential participants meet all criteria for admission.
- Assists with the assessment and diagnosis of mental and substance use disorders based on clinical standards of practice when necessary.
- Ensures that all services being provided are in compliance with 42 CFR part 2 and HIPAA.
- Coordinates all training for staff in conjunction with POD's and clinical staff.
- Performs quality assurance audits to ensure program compliance of all standards.
- Ensures that the program's physical environment supports a therapeutic community setting, including a clean, safe, and home-like atmosphere.
- Ensures continued compliance with licensing regulations (DCF), and accreditation standards (CARF).



- Maintains and implements the Recovery and Trauma informed philosophies with direct implications to staff, participants, family, and community development.
- Applies clinical knowledge by assisting with timely admissions, continued services, and discharge processes for the program.
- Participates and facilitates program/clinical meetings and ad hoc work groups in effort to carry out the mission of the program within and outside of the agency.
- Reviews all policy and procedures on an annual basis, providing feedback, and as appropriate, implement revisions.
- Maintains current knowledge of national treatment initiatives, program development trends to continuously improve the quality of treatment and its impact on participant outcomes.
- Participates in professional activities such as; continuing education activities, clinical conferences, meetings with representatives of community groups.
- Responds to after-hours calls, for evenings, weekends, and holidays as needed on a rotating on-call basis.
- Establishes and maintains professional boundaries with all staff, participants, and providers.
- Works collaboratively with internal and external providers.
- All other duties as required.

**REPORTS TO: Program Operations Director – Adult Services**

Apply to: CPA - Human Resources Director, 110 Bartholomew Avenue, Suite 3010, Hartford, CT 06106

Or by e-mail: [resumes@cpa-ct.org](mailto:resumes@cpa-ct.org) (MS Word documents only)

*All internal candidates must submit a completed Internal Job Application, signed by your manager*