



## COMMUNITY PARTNERS IN ACTION JOB POSTING

**JOB TITLE:** Intervention Specialist, Waterbury AIC  
**POSTING PERIOD:** Friday, October 12, 2017 – Friday, October 26, 2017  
**LOCATION:** Waterbury, CT  
**CLASSIFICATION:** NON-EXEMPT  
**SCHEDULE:** FULL TIME: 8:30am – 4:00pm Monday/Wednesday/Friday  
12:30pm – 8:00 pm Tuesday/Thursday

### POSITION REQUIREMENTS

Master's degree preferred, plus 1 year experience or Bachelor's degree plus 3 years experience working with criminal justice population. Equivalent work experience will be considered in lieu of education. Ability to interact with people of diverse backgrounds; experience with individual and group facilitation and group dynamics; experience conducting client assessments helpful; experience working with both male and female offenders preferred; bi-lingual skills (English/Spanish) preferred; must be computer literate; must possess strong verbal and written and interpersonal skills.

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### ESSENTIAL FUNCTIONS AND BASIC DUTIES

- Prepares, plans, and facilitates individual and group training sessions with integrity and fidelity to curriculum/manual
- Meets with clients individually to ensure understanding of content of services
- Performs case management functions as directed
- Demonstrates clear, accurate and concise written and verbal communication
- Able to recognize and address client ambivalence and resistance and help clients maintain motivation to change
- Conducts make-up sessions for clients
- Conducts booster sessions based on client needs
- Knowledge of cognitive-behavioral approaches
- Predisposed to offer concrete problem solving and to engage clients in skill building
- Able to recognize anti-social thinking, feeling and acting and demonstrates and reinforces concrete alternatives
- Monitors client behaviors and implements program behavior management system on a consistent basis
- Remains current on research and literature reviews with "what works" in changing offender behavior and recidivism reduction
- Serves as a role model to clients and staff modeling pro-social behaviors
- Assists in the development and implementation of Individual Service Plans
- Completes the necessary case documentation on each client in a timely and accurate manner
- Inputs data into the Contractor Data Collection System (CDCS) and maintains, updates, and utilizes the data as directed
- Utilizes the CPA Case Management System as directed
- Attends and participates in all trainings and booster sessions related to position
- Participates in quality assurance review of groups and client sessions
- Solicits client satisfaction feedback
- Establishes and maintains appropriate boundaries with clients and significant others
- Conducts urinalysis as requested
- Participates in related seminars, panels, and workshops to enhance visibility of agency and program
- Participates in effort of meeting performance based measures set by CSSD

**POSITION INTERCHANGEABILITY:**

- Performs duties of all other staff as required

**REPORTS TO: Program Manager**

**Apply:**

**Email: [resumes@cpa-ct.org](mailto:resumes@cpa-ct.org) (MS Word documents only)**

**Fax: (860) 967-3280**

**ONLY CANDIDATES SELECTED FOR INTERVIEW WILL BE CONTACTED.**

**An Equal Opportunity Employer Committed to Affirmative Action**